

**EMPLOYMENT OPPORTUNITY:**

**COMPLIANCE ANALYST**

November 15, 2022

**ABOUT THE MARKET SURVEILLANCE ADMINISTRATOR**

The Market Surveillance Administrator (MSA) is a public agency that protects and promotes the fair, efficient, and openly competitive operation of Alberta's electricity and retail natural gas markets. The MSA conducts surveillance of Alberta's electricity and retail natural gas markets and undertakes enforcement activities to ensure compliance with all applicable electricity and natural gas legislation, the Alberta Reliability Standards, and the Independent System Operator's rules.

The MSA's work is carried out by a small group of highly trained economists, analysts, and legal and administrative staff. If you are looking for a challenging and collegial environment where everyone's contribution counts, the MSA welcomes you to our team. We reward our staff with competitive compensation and benefits, as well as the opportunity to continuously develop new skills and abilities.

**CAREER OPPORTUNITY**

The MSA is looking to recruit a Compliance Analyst. The Compliance Analyst will have the following responsibilities:

- Review and assess events and information relating to suspected contraventions of ISO rules and Alberta Reliability Standards;
- Provide recommendations regarding enforcement outcomes;
- Prepare written enforcement dispositions;
- Compile a range of reporting metrics on a quarterly and annual basis;
- Learn and apply lessons and experience from organizations similar to the MSA in other electricity markets;
- Liaise with counterparts at the Alberta Electric System Operator, Alberta Utilities Commission, and market participant organizations to identify and resolve issues.

To complete this work successfully, the Compliance Analyst will work individually and as part of teams to support the MSA's mandate relating to ISO rules and Alberta Reliability Standards enforcement. They will be expected to develop and execute analytical frameworks, methodologies, and work plans that are appropriate to their assigned tasks and to present and actively seek feedback regarding the results and implications of their work. They will also be expected to assist, guide, and train others to perform complex assignments. Active project management and the ability to prioritize competing demands will be essential for success in the position

The Compliance Analyst will report to the Director, Compliance.

## **QUALIFICATIONS**

- Bachelor's or Master's degree in economics, public policy, engineering, mathematics, business, or other quantitative discipline. Willingness and eagerness to learn is essential.
- 2–5 years of prior professional experience in a compliance, technical, or quantitative role. Work experience in the Alberta electricity market would be an asset.
- Demonstrated ability to evaluate complex data to test hypotheses, apply and adapt frameworks, evaluate results, and draw and present conclusions.
- Demonstrated experience with statistical and / or data management software. Advanced Microsoft Office skills are essential.
- Strong written and oral communications skills, including the ability to effectively present information to colleagues, management, industry professionals, and public groups, including writing reports and making presentations.
- Ability to work effectively individually and on teams and under inflexible time constraints.

## **APPLICATION PROCESS**

If you are interested in this role and meet the required qualifications, please submit (i) a cover letter that demonstrates each of the qualifications outlined above and (ii) a curriculum vitae before 4 p.m. MT on Monday, December 5, 2022, quoting the position title in the subject line, to [careers@albertamsa.ca](mailto:careers@albertamsa.ca).