

EMPLOYMENT OPPORTUNITY:

ENFORCEMENT ADVISOR, ALBERTA RELIABILITY STANDARDS

November 14, 2023

ABOUT THE MARKET SURVEILLANCE ADMINISTRATOR

The Market Surveillance Administrator (MSA) is a public agency that protects and promotes the fair, efficient, and openly competitive operation of Alberta's electricity and retail natural gas markets. The MSA conducts surveillance of Alberta's electricity and retail natural gas markets and undertakes enforcement activities to ensure compliance with all applicable electricity and natural gas legislation, the Alberta Reliability Standards, and the Independent System Operator's rules.

The MSA's work is carried out by a small group of highly trained economists, analysts, and legal and administrative staff. If you are looking for a challenging and collegial environment where everyone's contribution counts, the MSA welcomes you to our team. We reward our staff with competitive compensation and benefits, as well as the opportunity to continuously develop new skills and abilities. The MSA offers a hybrid work model.

CAREER OPPORTUNITY

The MSA is looking to recruit an Enforcement Advisor, Alberta Reliability Standards (Enforcement Advisor). This position will report to the Director, Enforcement and be part of the MSA Enforcement unit. The MSA Enforcement unit is responsible for investigation and enforcement of all applicable electricity and natural gas legislation,¹ the Alberta Reliability Standards, the Independent System Operator's rules, and Alberta Utilities Commission (Commission) rules and orders.

The Enforcement Advisor will have the following responsibilities:

- Review and assess events and information relating to suspected contraventions of Alberta Reliability Standards, direct experts when necessary, provide recommendations to management on enforcement outcomes, and prepare enforcement dispositions.
- Prepare for and participate in enforcement proceedings at the Commission, which may include drafting application materials, working with legal counsel and experts, and representing the MSA as a witness.

¹ Among others, this includes: the *Electric Utilities Act*, the *Fair, Efficient and Open Competition Regulation*, the *Transmission Regulation*, and the *Code of Conduct Regulation*.

- Liaise with counterparts at the Alberta Electric System Operator, the Commission, the Western Electricity Coordinating Council, and market participant organizations to identify and resolve issues.
- Provide enforcement expertise in relation to a wide range of MSA activities, including on investigation and enforcement matters, regular public reporting, the setting of corporate goals, and mentorship and training. This may be done by supporting the work of colleagues, including editing and commenting on written materials, or as the lead or sole staff person assigned to a file.
- Assist, guide, mentor, and train MSA staff and consultants to administer perform complex enforcement assignments.

To complete this work successfully, the Enforcement Advisor will work individually and as part of teams to support the MSA's enforcement mandate. They will be expected to develop and execute analytical frameworks, methodologies, and work plans that are appropriate to their assigned tasks and to present and actively seek feedback regarding the results and implications of their work. They will also be expected to assist, guide, and train others to perform complex assignments. Active project management and the ability to prioritize competing demands will be essential for success in the position.

QUALIFICATIONS

- Bachelor's or Master's degree relating to engineering, power systems, information systems, information security, computer science, or other quantitative discipline.
- 10 or more years of prior professional experience in a compliance, audit, technical, or quantitative role relating to power system operations, cyber security, planning, modelling, protection and control, or risk management.
- Demonstrated experience with Alberta Reliability Standards or NERC Reliability Standards.
- Direct knowledge of the interconnected electric system in Alberta is an asset.
- Demonstrated ability to evaluate complex data to test hypotheses, apply and adapt frameworks, evaluate results, and draw and present conclusions.
- Demonstrated experience with statistical and / or data management software. Advanced Microsoft Office skills are essential.
- Strong written and oral communications skills, including the ability to effectively present information to colleagues, management, industry professionals, and public groups, including writing reports and making presentations.
- Ability to work effectively individually and on teams and under inflexible time constraints.

APPLICATION PROCESS

If you are interested in this role and meet the required qualifications, please submit (i) a cover letter that demonstrates each of the qualifications outlined above and (ii) a resume or curriculum vitae before 4 p.m. MST on Friday, November 17, quoting the position title in the subject line, to careers@albertamsa.ca. The MSA will begin reviewing applications when they are submitted.

We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. Successful candidates will need to undergo background checks prior to the commencement of employment, which may include eligibility to work in Canada.

Applications for this position may be used to fill similar positions should they become available.

PRIVACY NOTICE

The personal information contained in cover letters and resumes is being collected for the purpose of determining your eligibility and qualifications for a position with the MSA. This information is collected in accordance with section 33(c) of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection or use of this information, please contact the MSA's FOIP Coordinator, Suite 600, 440 - Second Avenue SW Calgary, AB T2P 0L6 or by telephone at 403-705-3181.