

EXPENSE REPORT

EMPLOYEE: Harry Chandler PERIOD ENDING: May-13

PERIOD ENL	And.	May-13 PLEASE DO NOT CHAN	NGE THE FORMULAS	TEXT IN THE SI	IADED AREAS		
		 					
Date	Expense Type	Amount	KM	Amount	GST	Total	Description / Purpose
2013-05-08	Conf/Travel/Accom/Car	70.00		-	0.00	70.00	Taxi from airport to hotel re Canadian Energy Law Forum
2013-05-09	Meals	4.75			0.62	5.37	Meal re Canadian Energy Law Forum
2013-05-10	Meals	6.50			0.85	7.35	Meal re Canadian Energy Law Forum
2013-05-08	Conf/Travel/Accom/Car	276.62 (PREPAID)				PREPAID	Hotel re Canadian Energy Law Forum
2013-05-08	Conf/Travel/Accom/Car	4.94			0.64	5.58	Hotel charges re Canadian Energy Law Forum
2013-05-08	Conf/Travel/Accom/Car	269.12			13.46		Flight from Calgary to Toronto re Canadian Energy Law Forum
2013-05-13	Conf/Travel/Accom/Car	361.16					Flight from Toronto to Calgary re Canadian Energy Law Forum
2013-05-08	Conf/Travel/Accom/Car	650.00 (PREPAID)		-			Conference Fee for Canadian Energy Law Forum
2013-05-22	Conf/Travel/Accom/Car	55.00 (PREPAID)		-		PREPAID	IPPSA Luncheon
2013-05-05	Telephone	79.63 (PREPAID)		-		PREPAID	Phone bill for May
2013-05-23	Conf/Travel/Accom/Car	44.10	98	-		44.10	Mileage re participation at IPCAA policy conference
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TOTALS	-	760.57	98	-	15.57	776.14	

Car No:	682	Date:	
From:			
To:	70/-	Signature	,
	/	using Airlift Service.	

RECEIPT

THE MARKET GARDEN

Market Garden
The Delta Chelsea Hotel
www.deltahotels.com

1011 Belinda CHK 2896 MAY10'13 9:18AM GST 1 1 MUEFIN 3.00 3.50 1 TROPICANA 20.35 Cash Food 6.50 0.85 Tax Payment 7.35 Change Due 13.00

THE MARKET GARDEN

Market Garden
The Delta Chelsea Hotel
www.deltahotels.com

1011 Belinda

CHK 2264 MAY09'13 8:16AM GST 1

1 MUFFIN 3.00
1 FRESH FRUIT 1.75
Cash 10.00

Food 4.75
Tax 0.62
Payment 5.37
Change Due 4.63

Hotels.com

Hotels.com Confirmation Number: 112368645853

Booked: Online - Wednesday, April 17, 2013 10:17:23 o'clock AM CDT

Your Receipt

Billing Name:

Market Surveillance

Company details:

MSA

Billing Address:

T2P 0L6

Administrator

CA

Booking Details

Guest Name:

Harry Chandler

Room Type:

Delta 2 Doubles

Check-in:

Wednesday, May 8,

Hotel Details:

Delta Chelsea Hotel

2013

33 Gerrard St W

Check-out:

Friday, May 10, 2013

Toronto

Number of Nights:

2

CA

Number of Rooms:

1

+14165951975

CAD C\$

Charges:

Wednesday, May 8, 2013: C\$126.65 Thursday, May 9, 2013: C\$118.15

Discount applied: C\$0.00

Sub-total: C\$244.80

Taxes & fees:

VAT:

Total Price: C\$276.62

Amount paid: C\$276.62

Amount still due to Hotels.com: C\$0.00

Payment Method: Visa

Credit Card Number:

XXXXXXXXXXXXX5183

Cancellation Policy

Free cancellation until 05/07/2013

• If you change or cancel your booking after 11:59 PM, 05/07/2013 ((GMT-05:00) Eastern Time (US & Canada)) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or early check-out.

Hotels.com has charged you for the full payment of this booking.

Any additional charges and fees incurred during your stay will be charged to your hotel's local currency and may be subject to a foreign exchange fee.

This receipt was printed on: Wednesday, May 22, 2013 11:29:01 o'clock AM CDT

Invoice number: 1369240141527-112368645853

This is not a VAT invoice.

Retain this copy for statement verification.

Please note that if you make changes in your booking, they could result in charges applicable by policy and availability.

When you book a hotel located in the EU, Hotels.com, LP does not issue VAT invoices because it does not charge VAT on your bookings. This is due to the operation of a special EU VAT scheme for tour operators and travel agents which applies to Hotels.com, LP (a limited partnership established in the United States). Your booking confirmation does however act as a payment proof. The "tax" charges referred to on your booking confirmation therefore do not relate to VAT charged to you by Hotels.com, LP, but to any transaction taxes incurred by Hotels.com, LP (e.g. sales and use, hotel occupancy tax, excise tax, value added tax, etc) that Hotels.com, LP pays directly to the hotel in relation to your booking.

Please see the website for Terms and Conditions:

http://www.hotels.com/customer care/terms conditions.html?

pos=HCOM CA&locale=en CA

Hotels.com, LP 10440 N. Central Expressway, Suite 400, Dallas, Texas 75231 USA



Page: 1 of 1



CHELSEA

33 Gerrard Street West, Toronto, Ontario, M5G 1Z4 Tel: 416-595-1975 Fax: 416-581-8934

EXPEDIA COM Harry Chandler Room:

0828

Folio:

1853900

Cashier:

460

Arrival:

05/08/13

Departure:

05/10/13

Reference: Booking Ref. #:

Date	Description	Additional Informa	tion		Charges	Credits
05/08/13	DMP - Destination Marketing Program				2.56	
05/08/13	DMP HST				0.33	
05/09/13	DMP - Destination Marketing Program				2.38	
05/09/13	DMP HST				0.31	
05/10/13	Visa	XXXXXXXXXXXX	1679	XX/XX		5.58
HST Sum	mary	1	Total		5.58	5.58
Registration No: 887925881 Room 0.64		E	Balance D)ue	0.00 CDN	10 M
F&B	0.00	L				
Other	0.00					
Total	0.64					

Guest Signature: _____

OUR LOCATIONS

City Centre Locations

British Columbia - Vancouver, Burnaby

Alberta - Calgary (2), Edmonton (2) Saskatchewan - Saskatoon, Regina

Manitoba - Winnipeg

Ontario - Sault Ste. Marie, London, Kitchener-Waterloo, Guelph, Mississauga, Toronto (2), Markham, Ottawa

Quebec - Montreal (2), Sherbrooke, Irois-Rivières, Saguenay, Quebec City

New Brunswick - Saint John, Moncton, Fredericton

Nova Scotia - Sydney, Halifax (2) Newfoundland - St. John's

Resort Locations

British Columbia - Victoria, Whistler, Kamloops, Kelowna Alberta - Banff, Kananaskis Village Prince Edward Island - Charlottetown

Airport Locations

British Columbia - Richmond

Alberta - Calgary

Ontario - Toronto



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Itinerary/Receipt

Flight

Print Itinerary

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Email Itinerary Add to calendar

Passengers Mr Harry Chandler

From

AC110 Calgary (YYC)

Toronto (YYZ)

Departure Arrival Wed 08-May 2013

Taxes, fees and charges Wed **08-May** 2013

Airfare Options 232.00 50.58

AIR CANADA 🙀

Grand Total \$282.58 Canadian dollars

View detailed Itinerary/Receipt

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on

PR2PPM



Booking Information

Customer Care

Air Canada 1-888-247-2262

Electronic Ticketing confirmed. This is your official

Flight Arrivals and Departures

1-888-422-7533

Booking Reference:

itinerary/receipt. **Main Contact:** Mr Harry Chandler hcalgary09@gmail.com

Mobile: 1-403-6154682 Home: 1-403-4605680 Work: 1-403-2334682

Flight Itinerary

Flight From AC110 Calgary То Toronto, Pearson Stops 0

Duration 3hr50

Aircraft 320

Upgrade status

\$282.58

2013

Int'l (YYZ) Wed 08-May Wed 08-May 2013 16:05 - Terminal 1

F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1: Mr Harry Chandler: Adult (16+), Ticket Number: 0142120372328

Air Canada - Aeroplan : 720625581

Grand Total - Canadian dollars

xxxx-xxxx-xxxx-1679

Meal Preference: Special Needs:

Regular

Payment Card: Seat Selection:

None

Purchase Summary

Fare Summary	
Passenger Type	Adult
Air Transportation Charges	
Base Fare	209.00
Surcharges	23.00
Taxes, Fees and Charges	

30.00 Canada Airport Improvement Fee Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) 13.46 Air Travellers Security Charge (ATSC) 7.12 Total airfare and taxes before options (per passenger) 282.58 Number of passengers

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-1679 - Amount paid: \$282.58 The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$282.58 (Airfare - per ticket)

Ticket number(s): 0142120372328

Fare Rules

Departing Flight Calgary (YYC) To Toronto (YYZ) - Tango

- · Changes:
 - Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
 - · Airport same-day changes are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
 - · Same-day standby is not permitted.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- · Cancellations:
 - Tickets are non-refundable and non-transferable.
 - Cancellations can be made up to 45 minutes prior to departure.
 - · Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - · Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Air Canada Express (operated by Jazz). subject to availability.
- · Flights operated by Air Canada: earn 25% Aeroplan Miles (not qualifying for Altitude Status) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the
- Read complete fare rules applicable to this fare.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

Baggage Policy

Carry-on baggage | Checked baggage

Check-in and boarding times

Manage my booking online: Flight Departure & Arrivals:

Information and Services

http://www.aircanada.com/mybookings http://www.aircanada.com/flightstatus General conditions of carriage: http://www.aircanada.com/conditionsofcarriage http://www.aircanada.com/travelinfo

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Itinerary confirmation

Thank you for choosing WestJet. You can find details about your booking below.

Your reservation code is: AMUURD

Guest details

Mr Harry Chandler

Flight

Montreal (YUL)-Calgary (YYC)

WestJet FF

405981096 8382189231605

Ticket number

YUL-YYC

Air itinerary details

Montreal (YUL) Mon May 13 2013, 6:15 PM Boeing 737-700

Calgary (YYC)

Mon May 13 2013, 8:47 PM

WS 217 WestJet Fare type: Econo

Non-stop

Pricing breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
Adult	\$259.00	\$23.00	\$79.16	\$361.16	x 1	\$361.16 CAD

YUL-YYC: Econo fare type benefits

One complimentary checked bag*

Advanced seat selection - \$5 to \$17.25° †

\$75-\$86.25 itinerary change fee + applicable fare difference †

\$75-\$86.25 cancellation fee, balance refunded to travel bank †

* Not applicable on flights operated by our airline partners

† fees include approximate taxes

Total air fare:

\$361.16 CAD

Earn WestJet dollars. Pay when you pick up your car. Book now.

Reserve now and pay when you pick up your vehicle.

All rates include taxes, fees and surcharges. Click on the arrows to see other options

Pick-up from: Calgary (YYC) Mon May 13 2013, 8:47 PM Drop-off to: Calgary (YYC) Tue May 14 2013, 8:47 PM

> Economy5 Door, Automatic, A/C

Compact5 Door, Automatic, A/C

Compact5 Door, Automatic, A/C

Intermediate5 Door, Automatic, A/C

^{*} You may not select a seat at this time. Seat selection will be available in the 'Manage bookings' section of your WestJet profile, during online check-in, or at the airport.

BOOKING CONTIFMATION Page 2 of 2



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Earn WestJet dollars. Get great rates. Book now.

All rates include taxes, fees and surcharges. Click on the arrows to see other options.

Check-in: Mon May 13 2013 Check-out: Tue May 14 2013 Nights: 1 Occupancy: 1adult



WestJet Rewards members earn 1% back in WestJet dollars on car rentals booked at westjet.com.*

Charged to VISA ...1679: \$361.16 CAD

Baggage limitations for Jamaica and Trinidad and Tobago

You are permitted one piece of carry-on baggage and two checked bags, the second at a cost of \$20. No third and fourth bag or overweight items will be permitted. You are not permitted any oversized bags, with the exception of one golf bag containing golf clubs. For more information, please visit our website at westjet.com.

Important details



Use Web check in to print your boarding pass and select your seat for free. This service is available as early as 24 hours (and up to 60 minutes) before your scheduled flight. Please review the Checked and Excess Baggage changes prior to checking in for your flight.



Identification and travel documents required vary based on where you are travelling and may change based on your nationality. Visit our ID requirements section for more information.



Do you have a special need? For information on travelling with oxygen, assistive devices, service animals see Guests with special needs.

We know how valuable your time is. To ensure we are able to depart and arrive as scheduled, please be sure you are through security and at your departure gate 30 minutes prior to your flight's scheduled departure time. If you arrive at the gate less than 10 minutes prior to departure and the aircraft is already boarded you will be denied boarding.

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^{*} WestJet dollars will be awarded on the cost of your rental before taxes, fees and surcharges.

WestJet dollars will be awarded on the cost of your rental before taxes, fees and surcharges.

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•	AC1191	10:00	12:15	320	4hr15		 0		© \$440		© \$2366	© \$3094	
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•	AC121	14:00	16:15	320	4hr15				© \$440		\$2366	© \$3094	
•	AC125	16:00	18:15	320	4hr15		0	\$453	© \$527	© \$956	\$2366	© \$3094	
(4)	AC133	18:00	20:15	321	4hr15		0	\$321	© \$417	© \$ 934	© \$2366	© \$3094	
(4)	AC1165	19:00	21:15	320	4hr15		0	\$321	© \$417	© \$ 934	© \$2366	5 \$3094	
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*	AC141	22:55	01:10 + 1 day	319	4hr15		0	\$321	© \$417	© \$934	\$2366	© \$ 3094	
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1	AC8139	10:00	10:47	DH4		Edmonton					•	•	
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•	AC175	10:20	12:29	320	6hr31	Edmonton (YEG)	0	\$366	© \$440	© \$934	© \$2366	© \$3094	
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•	AC1157	12:35	14:44	E90	6hr18	Edmonton (YEG)		_	© \$566	© \$973	10	© \$3094	
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(1)	AC8153	18:00	18:47	DH4				4200	© \$440	- +cc+	© \$2366	\$3034	
●	AC127	14:45	16:54	320	6hr36	Edmonton (YEG)		\$366	© \$440	© \$934	@ +3355	\$3094	
(4)	AC8155	18:30	19:21	DH3		,	0	9000	₩ \$440	> \$934	© \$2366 	\$3094	
(4)	AC127	14:45	16:54	320	7hr06	Edmonton (YEG)		4300	@	@ 400 r	A +2222	@ +2cc.	
(4)	AC8171	19:00	19:51	DH3		•	•	\$366	© \$440	\$934	© \$2366	© \$3094	
•	AC177	16:45	18:54	320	6hr06	Edmonton (YEG)	0	\$366	© \$440	\$934	© \$2366	© \$3094	
1						,,		4-00	→ ⇒-40	- 433A	- 42300	- 42024	

Op: Operated by

Air Canada Express - Jazz

-' indicates flight is sold out or not applicable

riight selection Page 1 of 2

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Select departing flight

Toronto (YYZ) - Calgary (YYC) - Fri May 10, 2013

	Tue May 7 \$287.16 CAD	Wed May 8 \$287.16 CAD	Thu May 9 \$287.16 CAD	Fri May 10 \$309.76 CAD	Sat May 11 \$287.16 CAD	Sun May \$309.76 C		Way 13 76 CAD
Prices are	one way, per person a	and include all taxes (ap	oproximate), fees and charges			Additio	onal bag or service i	ees may apply.
Flight	Departs		Arrives	Duration		Econo	Flex	Plus
WS 653	7:05 AM Toronto (YYZ)		9:14 AM Calgary (YYC)	4h 9m	Preview Seats	\$309.76	\$377.56	⊘ \$622.77
WS 655	9:05 AM Toronto (YYZ)		11:14 AM Calgary (YYC)	4h 9m	Preview Seats	© \$343.66	\$377.56	© \$622.77
WS 659	11:00 AM Toronto (YYZ)		1:09 PM Calgary (YYC)	4h 9m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 661	12:00 PM Toronto (YYZ)		2:09 PM Calgary (YYC)	4h 9m	Preview Seats	\$343.66	© \$377.56	6 \$622.77
WS 663	1:30 PM Toronto (YYZ)		3:39 PM Calgary (YYC)	4h 9m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 665	3:15 PM Toronto (YYZ)		5:24 PM Calgary (YYC)	4h 9m	Preview Seats	© \$343.66	© \$377.56	
WS 667	5:00 PM Toronto (YYZ)		7:09 PM Calgary (YYC)	4h 9m	Preview Seats	\$343.66	© \$377.56	
WS 669	6:35 PM Toronto (YYZ)		8:44 PM Calgary (YYC)	4h 9m	Preview Seats	© \$343.66	© \$377.56	⊚ \$622.77
WS 671	7:35 PM Toronto (YYZ)		9:44 PM Calgary (YYC)	4h 9m	Preview Seats	© \$309.76	© \$377.56	© \$622.77
WS 673	8:35 PM Toronto (YYZ)		10:44 PM Calgary (YYC)	4h 9m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 675	9:35 PM Toronto (YYZ)		11:44 PM Calgary (YYC)	4h 9m	Preview Seats	© \$309.76	© \$377.56	∅ \$622.77
WS 493 2 Stop(s)	8:45 AM Toronto (YYZ)		1:03 PM Calgary (YYC)	6h 18m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 261 1 Stop(s)	8:45 AM Toronto (YYZ)		12:03 PM Calgary (YYC)	5h 18m	Preview Seats	© \$343.66	© \$377.56	
WS 323 1 Stop(s)	6:00 PM Toronto (YYZ)		9:12 PM Calgary (YYC)	5h 12m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 301 1 Stop(s)	6:00 PM Toronto (YYZ)		9:13 PM Calgary (YYC)	5h 13m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 427	6:50 AM Toronto (YYZ)		8:54 AM Edmonton (YEG)	4h 4m	Preview Seats	© \$343.66	© \$377.56	
WS 158	10:00 AM Edmonton (YEG)		10:46 AM Calgary (YYC)	0h 46m	Preview Seats			
WS 431	9:00 AM Toronto (YYZ)		11:04 AM Edmonlon (YEG)	4h 4m	Preview Seats	© \$343.66	© \$377.56	© \$622.77
WS 248	12:00 PM Edmonton (YEG)		12:45 PM Calgary (YYC)	0h 45m	Preview Seats			
WS 103 1 Stop(s)	1:05 PM Toronto (YYZ)		4:14 PM Edmonton (YEG)	5h 9m	Preview Seats	\$343.66 4 seat(s) left	\$377.56	
	4:40 PM		5:25 PM					To any other state of the state

riight selection Page 2 of 2

WS 302	Edmonton (YEG)	Calgary (YYC)	0h 45m	Preview Seats	at this price		
WS 103	1:05 PM Toronto (YYZ)	2:39 PM Winnipeg (YWG)	2h 34m	Preview Seats	© \$343.66	(1) \$377.56	© \$622.77
WS 531	3:25 PM Winnipeg (YWG)	4:28 PM Calgary (YYC)	2h 3m	Preview Seats			
WS 439	3:15 PM Toronto (YYZ)	5:19 PM Edmonton (YEG)	4h 4m	Preview Seats	12	(2) \$543.67 3 seat(s) left	© \$622.77
WS 348	6:15 PM Edmonton (YEG)	7:01 PM Calgary (YYC)	0h 46m	Preview Seats		at this price	

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2013 REGISTRATION FORM TORONTO, ONTARIO

FEES and PAYMENT

Registration fee: \$650 (GST is not included and is not collected on this registration fee)

Payment by cheque only - payable to 1736768 Alberta Ltd.

400, 425 First Street SW., Calgary, AB, T2P 3L8

Attention: Holly Lee (Holly.Lee@auc.ab.ca) / 403-592-4376

Registration fee includes:

Wednesday, May 8

Energy bear awards dinner ~ The National Club

Thursday, May 9

Breakfast buffet ~ The Fairmont Royal York

2013 Energy Law Forum session ~ The National Club

Participants' dinner ~ The Hunt Club (transportation provided)

Friday, May 10

Breakfast buffet ~ The Fairmont Royal York

ACCOMMODATIONS

Participants are responsible for making their own accommodation arrangements. A room block with a special room rate of \$239.00 has been reserved at the Fairmont Royal York Hotel until April 8, 2013. The special rate offer will be available to participants after April 8, 2013 subject to hotel availability. Reservations can be made by calling 1-800-663-7229. Please refer to the Canadian Energy Law Forum when making the reservation.

PARTICIPANT INFORMATION

Name: Harry Chandler

Organization: Market Surveillance Administrator

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Dietary restrictions: none

Program Committee
Co-Chairs: Gordon Kaiser, Bob Heggie
J. Mark Rodger, C. Kemm Yates, QC





Luncheon

Please Join Us For a Special IPPSA 20th Anniversary Luncheon Featuring:

The Honourable Ken Hughes, Minister of Energy Government of Alberta

Wednesday, May 22, 2013 11:30am to 1:30pm Sheraton Eau Claire Calgary 255 Barclay Parade SW

Please RSVP if you will be attending. Fax the following to IPPSA at (403) 256-8342. \$45 for IPPSA Members. \$55 for non-members.
Space is Limited – please book now!
Name: Tel:
Company: Email:
Address:
/ tour coo.
Payment Details: Please provide your payment in advance. Payment with Visa & Master Card preferred.
Credit Card Number:
Expiry Date: