

# EXPENSE REPORT

## **EMPLOYEE:**

# Harry Chandler

		PLEASE DO NOT CH	ANGE THE FORMULA	S/TEXT IN THE S	HADED AREAS		
Date	Expense Type	Amount	KM	Amount	GST	Total	Description / Purpose of Trip
05-14-14	Meals	43.00		-	1.90	44.90	Lunch with stakeholder
05-20-14	Conf/Travel/Accom/Car	23.00		-		23.00	CBA Toronto - parking at YYC
05-20-14	Conf/Travel/Accom/Car	27.95		-		27.95	Bus YYZ to hotel
05-20-14	Conf/Travel/Accom/Car	219.00		-	35.61	254.61	Hotel - Toronto
05-21-14	Conf/Travel/Accom/Car	75.00		-		75.00	Taxi to YYZ airport
05-20-14	Conf/Travel/Accom/Car	536.25		-	28.81	565.06	Flight from YYC to YYZ
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
						-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
TOTALS	-	924.20	-	-	66.32	990.52	

K*************************************	38.00	33 - 30 S. 90 S. 9		FS: e	A07 YUV YNAHT TI2IY AUOY Calgary International Airport Parkade
PREGO CUCINA ITALIANA PREGO CUCINA ITALIANA 651# 88291094 233 - 7885 ***********************************	Z X 19.00 FOOD	CASH DUANTITY CASH 1001-000007 CLERK #4	307J H.S.T.	May 14 Amount	TAORATA YAADJAD 50 Ymonoja 60 Ymonoja 10 Ymonoja 1
			Cab No.	To Date <mark>311</mark> Signature	GST NO. R122556194

<pre>************************************</pre>	<pre>* T1 - EXTERIOR to SHERATON * * ADULT / ADULTE * ***********************************</pre>	<pre>* 6 - 3 3 9 2 9 9 - 1 * Ticket is sold by Toronto Airport Express, a division of P.W. Transportation Ltd. Tickets purchased are non-refundable and subject to Conditions of Carriage.</pre>	One Way tickets are valid for 30 days from date of issue. Return tickets and Multi Ride tickets are valid for 90 days from date of issue. Ten-Ride tickets are valid for 1 year from date of issue. For questions or concerns, please contact 905-564-3232 or info@torontoairportexpress.com. Thank you

# **Harry Chandler**

wwtms-do-not-reply@orbitz.com Thursday, May 08, 2014 11:47 AM Harry Chandler Your Trip Confirmation Number: 1566-8288 Subject:

@

From:

Sent:

To:

# Hotel Confirmation

Thank you for booking your hotel through Air Canada's partner WWTMS. This email is your receipt for the hotel you just booked.

Your Booking Number is: 1566-8288. Please include it in all correspondence with WWTMS. If you have any questions, please contact us at 800-204-4048.

Use your Hotel Confirmation Number (located under your Contact Information) in all correspondence with your hotel.

Remember that you can always view your booking online for the most up-to-date information.

### Hotel Booking Number: 1566-8288

#### **Customer Information:**

Harry Chandler 403.615.4682

Hotel Confirmation Number: PBCAN3290017114

×

#### Destination: Toronto **Hilton Toronto**

145 Richmond Street West Toronto, ON, CA, M5H 2L2 Hotel Details Map

Check-in: 20-May, 2014 Check-out: 21-May, 2014

1 Night

1 Room(s): One king bed...Hi speed 14.95/ Cad-work desk...Mp3 clock-peter thomas roth bath amenities 1 Adult

"这些我的能力了,这时就是你的时候,这些这些人都是这些我们这些不能的你的你这么,你能能会的你?""你"这些是是这个,你还是我们都是这个?""你说这些都不是

# Room 1:

# 1 King Bed

One king bed...Hi speed 14.95/ Cad-work desk...Mp3 clock-

peter thomas roth bath amenities

Guest: 1

Check-in for this room must be completed by Harry Chandler

"你在今日的这些人的不能是有这些人都有这些人们的是我们的是我们的是是这些是是是这些人的是是是是是是这些人的是是我们的是是我们的是我们的是你们的是你们的

# **Billing Summary**

Room (Night: 1, Guest: 1)	\$219.00
Taxes and Fees	\$35.61
Grand Total (CAD)	\$254.61

Actual Nightly Rates per Room:

Tue

Week 1 \$219.00

Credit Card: XXXXXXXXXXX1679 (VISA) 3610 3 St SW, Calgary, AB, CA, T2S 1V5



×

# **Hotel Policies**

**Cancellation policy** 

Cancellations or changes made within 1 day prior to 4:00 PM local hotel time on the day of arrival are subject to a \$233.60 charge. Cancellations or changes made after 4:00 PM local hotel time on the day of arrival are subject to a 100% charge. We are sorry but refunds are not available for early check-out.

#### Pre-pay policy

Prepayment required

(BA ) Fing Weeting

Booking Reference:	PPVQEE		Customer Care Air Canada 1-888-247-2262
Electronic Ticketing co itinerary/receipt. Main Contact: Mr Harry Chandler hcalgary09@gmail.com Mobile: 1-403-6154682 Home: 1-403-4605680 Work: 1-403-2334682	nfirmed. Th	is is your official	Flight Arrivals and Departures 1-888-422-7533
Select Seats Maple Leaf Lounge   M Alert me of flight status	eal Voucher changes direc <u>tures</u> - checl	ctly to my mobile phone or email. k online if my flight is on time.	
	* <u>c</u>	an my booking be changed online	

## Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
AC164	<b>Calgary (YYC)</b> Tue 20-May 2014 11:15	Toronto, Pearson Int'l (YYZ) Tue 20-May 2014 16:59 - Terminal 1	0	3hr44	321	<u>Iango</u> , T	×
AC141	Toronto, Pearson Int'l (YYZ) Wed 21-May 2014 22:55 - Terminal 1	<b>Calgary (YYC)</b> Thu 22-May 2014 01:04	0	4hr09	<u>320</u>	<u>Tango</u> , A	X

F: Food for purchase on board All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger I	nformation

×.	- 1	4.	14-2	***		$\mathbf{I}_{\mathbf{i}}$		-11	-		4	24	i h	- 4	44		8		1	1	2÷			ns)	No.		n i	A	24		88						<u> </u>									ź
Х.			~~/	Q:/	50				8.8	8-8	62	8.3	80	<u> 3</u> 28		80	ð,	$\sim$	×3.		800 (	20	17	()))	ŵ	84	×.,		205	8. S	888		1	1				200				94		83	4 8 8 8 8 10 9 8 8 8 8 9	į.
ĂÌ	r r	àń	an	× :	à s					2	ni	57	<b>C</b> (	59	1				33					-		1	(data	i i	) hh	fó	r ai		S S	1.	ħ	es e				100	-22	233	212	32		
1.2		224			2.5														8			5		55									**> **				1. <b>1</b> . 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		,		- <u>-</u>	1605	555		28	į
A		$\mathcal{P}^{ic}$	I						د د <sub>و</sub> د	\$	\$ <b>.</b> ,												÷.,																							
$D_{\tilde{c}}$	Vn	ňai	11 1	А	d-	د مرد د د مرد د				e e	¥ ¥		ć 1	¥ 8		ē ve	x)	Ē.	14	7	Q.					С,	Dе	ćř		$\mathbf{v}_{\mathbf{G}}$	ori	c ·	, ,	· · · ·	₽si	or	5.835									
235		1.4	() / h		÷.,											****				30	<u> </u>				99	1994	<i>₽</i> ~~		×.3, .,4			ы. А.		7												
Se	at	St	sle	tic	m	ૢૺૣૺ			1	10	111	2	20			ζŽ,	82	3							5	<u></u>	<u>8</u> 82						20)	1										23	22	
مىرىيىتەر يەرىپىلەردى مەرىپىلەر يەرىپىلەردى	and star		aconstation	Sec. and	Saurian	in and	Same	a section and	Sec. 14	inches	in the Case	Sauda	Sec. 1		. e., e	in a s	wale	Acres 1			Sind.	. Same	C.C.	42.33.3	1	an a	122	See.	2.1.1	5 C -		11.50		1000	·			5.18	ೊಡಿ	3 4 1. 2	3.0	さきメル	81 A T		C // G //	

## **Purchase Summary**

Fare Summary Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	242.00
Return Flight - <u>Tango</u>	179.00
Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	25.56

もうちょうどうとうちょうというできたとうというというたいというというという

Grand Total - Canadian dollars	\$565.06
Travel Insurance (declined)	0.00
Number of passengers	1
Total airfare and taxes before options (per passenger)	565.06
Air Travellers Security Charge (ATSC)	14.25
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25

#### **Payment Information**

Credit/Debit Card xxxx-xxxx-1679 - Amount paid: \$565.06 The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$565.06 (Airfare - per ticket)

Ticket number(s): 0142133463312

#### enRoute City Guide

# Toronto

It's sprawling, it's noisy, it's the commercial capital of Canada, but if you get a little cozy with Toronto, you soon realize that, at its core, it's just a big softy...

****	ł			comp		
e 1	E	Dead	the	comn	IATA	auide
1	F	1. CLAM		<u></u>	1	

What do you think of our new City Guide feature?

#### Fare Rules

Departing Flight Calgary (YYC) To Toronto (YYZ) - Tango Return Flight Toronto (YYZ) To Calgary (YYC) - Tango

- Changes:
  - Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
  - Same-day confirmed changes at check-in or at the airport are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger.
  - Same-day standby is available only to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.

#### Cancellations:

- Tickets are non-refundable and non-transferable.
- Cancellations can be made up to 45 minutes prior to departure.
- O Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who no-show their flight will forfeit the fare paid.