

Deferral Account Statement Approval Process

The MSA will approve a DAS in the following manner:

1. Within five business days of the start of the month the Owner must provide the MSA, by email to deferralsubmission@albertamsa.ca, with:
 - a. the actual consumption in kWh of regulated rate customers in each rate class determined through the final load settlement calculations for the most recent six months for which that information is available [Regulation s.5(2)(a)]. This information should be provided in an excel file with row headings of Date (month-year), Rate Class, and Consumption (kWh); and
 - b. a completed DAS for the applicable calendar months, in the form prescribed by the Minister, for the MSA's approval [Regulation s.5(2)(b)]. The Owner must provide the MSA with the DAS by email in the electronic fillable form provided by the Minister and updated by the MSA to include pre-set formulas for the calculation of applicable rates. The MSA will not accept a DAS in any other form or by any other method.
2. On receipt of the above information, the MSA will confirm the calculation of the amounts in the DAS.
 - a. If the MSA determines an error has been made in the calculation of the amounts, it will require the Owner to provide a corrected DAS [Regulation s.6(4)(a)].
 - b. If the Owner determines there is a material error in a previously submitted DAS or there has been a material change in information set out in a DAS, it shall submit a corrected DAS for the MSA's approval [Regulation s.6(4)(b)].
3. If the MSA confirms that the calculations are correct, it will approve the DAS by signing the DAS and posting the DAS publicly on its website within ten business days of the start of the month [Regulation s.6(5)].
4. If the information outlined in section 1 of the process is not provided within five business days of the start of the month, the MSA will not approve a DAS for that month.
 - a. The Owner may submit a DAS that includes the missed month's information in a following month if the deferral account information was based on final load settlement calculations, as outlined in s. 5(4)(b) of the Regulation.
 - b. If the deferral account information was based on forecast consumption, as outlined in 5(4)(a) of the Regulation, the Owner may submit the missed month once the final load settlement data is available.

It is important to note that an Owner is not required to provide the MSA with a DAS until the reference rate exceeds 6.8 cents per kWh [Regulation s.5(3)].