



**MARKET SURVEILLANCE ADMINISTRATOR
COMPLIANCE ANALYST
LOCATION: CALGARY, AB**

About the MSA

The Market Surveillance Administrator is an independent enforcement agency established by the Government of Alberta to protect and promote the fair, efficient and openly competitive operation of Alberta's wholesale electricity markets and its retail electricity and natural gas markets. The MSA also works to ensure that electricity market participants comply with the Alberta Reliability Standards and the Independent System Operator's market rules. The work of the agency is done by a small group of highly trained analysts, economists, legal and administrative staff. If you are looking for a challenging and collegial environment where everyone's contribution counts, the MSA welcomes you to our team. We reward our people with a competitive compensation and benefits package as well as the opportunity to continuously develop new skills and abilities.

Career opportunity

Reporting to the Manager of Compliance and Corporate Services, you will co-ordinate the administration of the MSA's compliance enforcement process in relation to ISO market rules and Alberta Reliability Standards in furtherance to the MSA's mandate. In this role you will work primarily within the MSA's compliance team and interact with market participants in the course of bringing compliance matters to a conclusion.

Primary Responsibilities

- Review and assess events and other information relating to suspected contraventions of ISO rules or Alberta Reliability Standards;
- Validate information and facts presented through database queries, Business Objects reports, and other data analysis tools;
- Provide recommendations regarding enforcement outcome consistent with applicable statutes and MSA procedures;
- Liaise with counterparts at the AESO, AUC, and market participant organizations to resolve issues;
- Develop a deep understanding of the ISO market rules and Alberta Reliability Standards and processes related to rules and standards development;

- Assist the Manager, Compliance and Corporate Services in the maintenance of client compliance records and the preparation of written notices and advice to clients;
- Compile a range of reporting metrics on a quarterly and annual basis.

Qualifications

- Bachelor's/Master's degree in Business, Economics or other quantitative discipline
- 3-5 years prior experience in a technical, quantitative analyst, or compliance role
- Advanced MS Office skills
- Detail orientation with exceptional organizational skills
- Excellent written and verbal communication skills
- A high level of initiative and ability to balance competing priorities
- Consistently high level of professionalism.
- Direct knowledge of the Alberta Electric System and/or generation operations is an advantage
- Prior experience with SQL and databases is an advantage

If you are interested in this role, and meet the required qualifications, please submit a cover letter and resume before July 18, 2014, quoting the position title in the subject line, to careers@albertamsa.ca.

We thank all applicants for their interest in the Market Surveillance Administrator, however only those candidates selected for an interview will be contacted.